



Department of Procurement Services

160 South Hollywood Street · Room 126 · Memphis, TN 38112 · (901) 416-5376

August 27, 2024

RE: Addendum #1: **IFB090324LB HVAC Replacements – Oakshire ES, Springdale ES & Kingsbury HS**

Dear Bidders:

This Addendum forms a part of the Contract Documents and modifies the Plans and Specifications dated August 14, 2024. The Contractor shall acknowledge receipt of this Addendum on the Bid Form. Failure to do so may subject the Bidder to disqualification.

Item #1 – Asbestos & Hazardous Materials – All asbestos and hazardous materials will be handled by MSCS

Item #2 – Commissioning

Pre-functional Checklists are required for each piece of replaced equipment to include a Functional Test for replaced equipment, systems and controls. Sampling of multiple identical or near-identical units is acceptable. Commission and document the process of Section 01 78 00 including closeout documents and demonstration training.

Item #3 – Drawings – Click the link below to access the available drawings:

[Oakshire Springdale Kingsbury Drawings](#)

Item #4 – Bid ID Forms – Updated Bid ID Forms – Attached to this addendum (Pages 2-4)

Thank you,
Procurement Services

BID IDENTIFICATION SUBMITTAL FORM

(TO BE ATTACHED TO THE OUTSIDE OF THE BID PACKAGED AND A COPY WITH THE BID.)
IFB# 090324LB

PROJECT TITLE: HVAC Replacements - Oakshire ES, Springdale ES, & Kingsbury HS

PROJECT LOCATION/SCHOOL: Oakshire Elementary School

State law requires that Contractors be properly licensed at the time of the Bid opening, Tennessee Code Annotated, §62-6-119. Failure to complete the Bid Identification Submittal Form and also have it attached on the outside of each submitted bid package shall void such bid and such bid shall not be considered.

RESPONDENT IDENTIFICATION (PRIME CONTRACTOR)

Name of Company	
Address, City, State, Zip	
Authorized Representative	
Phone #, Fax #, Email	

TENNESSEE PRIME CONTRACTOR LICENSE INFORMATION

License Number	Expiration	Classification, applicable to project	Limitation

SUBCONTRACTORS TO BE USED ON THIS PROJECT: If work is required for Electrical, Plumbing, HVAC, or Geothermal, Masonry, list subcontractor(s) that will perform that work. If Prime Contractor will perform that work with Prime Contractor’s own forces, fill in Prime Contractor’s name as subcontractor. If there is no work in a category, write “None Required” in the space. If acceptance of alternate or combination of alternates changes subcontractor, so indicate. Provide State contractor license number, expiration date and applicable classifications for Prime Contractor and listed subcontractors. If value of subcontractor’s work is such that no license is required, and subcontractor is unlicensed, fill in “N/A” in the license number column, but still fill in name. Please provide all names in the same style as used for licensing and other legal transactions, without embellishment.

	Name, Address, City, State, Zip	License			
		Number	Expiration	Classification	Limitation
Electrical					
Plumbing					
HVAC					
Masonry					
Geothermal					

SIGNATURE OF PERSON OR PERSONS LEGALLY AUTHORIZED TO SIGN CONTRACTS

X

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PROJECT TITLE: HVAC Replacements - Oakshire ES, Springdale ES, & Kingsbury HS

PROJECT LOCATION/SCHOOL: Springdale Elementary School

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PROJECT LOCATION/SCHOOL: Kingsbury High School

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